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Monday, August 20, 2019

To: Education Directors of First Nation Education Departments in Ontario
Principals of First Nation Schools in Ontario

Under the First Nation SchoolNet Program, Keewaytinook Okimakanak - KNET Services will be offering a Youth ICT Worker Training Program for 2018-19. We are able to offer 20 youth positions across Ontario.

The Youth ICT Worker Program will run from now and until Friday, March 29, 2019. Each youth can be hired for a total of 30 weeks within this time period. The rate of pay will be \$15.00 dollars an hour with 4% vacation pay and can start as early as the first week of September. The hired youth will become an employee of KO-KNet, but will be your local worker to designate and assign tasks. This will provide the youth worker with office & administration work skills while taking our on-line training for computer and networking skills.

This year we will be providing on-line CISCO Networking Academy courses. There are 4 courses in total for your worker to receive training and certificates on. We will also be hosting a workshop to do some hands on computer training and other initiatives. If you know of any individuals that are doing any innovative work in IT, App Development, Traditional Indigenous programming or Community Development, please let us know so we can contact them.

Please fill out the form below if you are interested in participating and return by faxing to 1-807-737-1720 or email Angie at angiemorris@lp.knet.ca. You can also call if you have any questions about the program or have information on a local talent than please call 1-877-737-5638 and ask for Angie.

Please remember, there are only 20 positions available and will be on a first come, first serve basis, so fill out the form below and send in as soon as possible!

Contact: _____ Email: _____

School: _____ Ph: _____

Community: _____

Sincerely,

The KNet Team

Keewaywin

Poplar Hill

Deer Lake

Fort Severn

North Spirit Lake

McDowell Lake

Youth ICT Worker

Duration: 30 weeks of employment

Eligibility Requirements:

- First Nations person between the ages of 16 to 29 living in community
- Reliable and Dependable person who is willing devote all the time necessary to learn new ICT skills

Duties include:

- Work with school and community organizations to provide support & learn new work skills
- Willingness to learn and receive training on ICT skills such as; networking support & management, computer hardware and software training, video conferencing training and other ICT opportunities.
- Participate in YICT on-line discussion forums, Video Conferences, On-line meetings, and other ICT training sessions.
- Ensure that all reporting requirements (Statistical forms and Youth Report) are completed and submitted on a timely basis and as directed.
- Other duties as assigned by local supervisor and local office. (insert other duties here if desired)

Reporting Requirements:

Ensure all reports such as personal timesheets and reports are completed and submitted bi-weekly on a timely basis and as directed by the administrator.

Accountability:

The Youth ICT Worker will report directly to his/her local supervisor who is in the community & with the K-Net Youth Employment Coordinator, Angie Morris, in accessing training and support services for this position.

Please submit resume and letter of interest to:

(Insert Local Education hiring committee info or Local Human Resources Dept. here)